

This Initial Out-of-Territory Trip Authorization Form is for ***Out-of-Territory trips only***. Its purpose is to inform and gain initial authorization from the Deputy Minister before you start your trip application, fund-raising, announcements to students and parents etc.

School:	Staff member in charge:
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Today's Date:	Trip Name:
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Trip Date(s)	From:	To:	Grade(s):
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Description of planned activity:

List of learning outcomes to be achieved:

Principal's Initial Authorization:	Date:
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Superintendent's Initial Authorization:	Date:
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Assistant Deputy Ministers Initial Authorization:	Date:
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Deputy Minister's Initial Authorization:	Date:
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